

# Application Form: Artist Minigrant

Check the artistic discipline which best fits your work:

Crafts    Design    Folk Arts    Literary Arts    Media Arts    Performing Arts    Visual Arts

1. Applicant Name: \_\_\_\_\_

2. Mailing Address: \_\_\_\_\_ 3. City: \_\_\_\_\_ 4. Zip: \_\_\_\_\_

5. County: \_\_\_\_\_ 6. Website: \_\_\_\_\_

7. Phone: \_\_\_\_\_ 8. E-mail address: \_\_\_\_\_

9. Legislative district numbers for your home address:

a. U.S. Congressional District: \_\_\_ b. MS Senate District: \_\_\_ c. MS House District: \_\_\_

Find your federal and state district numbers using Project Vote Smart's website: [www.votesmart.org](http://www.votesmart.org)

10. Check which of the following best describes your ethnicity (you may check more than one):

Asian    Black/African American    Hispanic/Latino    American Indian/Alaska Native    Hawaiian/Pacific Islander    White

11. Your primary artistic discipline (ie; visual arts, literature, or music): \_\_\_\_\_

12. Your area of specialization within the artistic discipline (for example, pottery, photography, blues guitar, or screenwriting). List one: \_\_\_\_\_

13. Amount Requested (*max. request is \$500*): \_\_\_\_\_

14. Provide a brief description (one to two sentences) of how you will use the requested funds:

## Certification

*I certify that I am a legal resident of Mississippi, that I have responded honestly and completely to the application questions, that the work submitted is my own, that I will not use any funds awarded by the Mississippi Arts Commission for the purpose of formal study or research toward an academic or professional degree.*

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

The postmark application deadlines for Artist Minigrants are **June 1 or November 1, 2016**

Please mail the application and other required materials no later than one of these dates to:

Mississippi Arts Commission  
501 North West Street  
Suite 1101A, Woolfolk Building  
Jackson, MS 39201

## How to Apply:

[Review the guidelines for the Artist Minigrant program](#) on the MAC website to make sure you are eligible to apply and your proposed project can be funded through the program. Then prepare and submit one copy of each of the following (do not staple or bind the items):

- Artist Minigrant Application Form
- Narrative (two-page maximum) in which you describe:
  - your development as an artist
  - the details of your proposed activities, including:
    - a description of the activities
    - your timeframe for completing the work
    - if others are involved in the activities (for example, a website designer or other professional doing work for you), please provide details on who they are and what they will be doing.
  - how the activity will help you to expand your work as a professional artist
- Your current artistic resumé. This document should detail your work as a professional artist only. Please include information on any college-level study or other advanced training in the arts that you have completed. Do not include information about your non-arts work.
- Documentation that supports your funding request. For example, a copy of a conference brochure (with registration price listed), an estimate from a designer or printer, or the catalog page featuring the supplies you wish to purchase.
- Appropriate work samples that have been created within the last three years (see the “Sample Formats” section below for details).
- A list that describes the submitted work samples. The list should include the titles and the completion dates of each sample. If appropriate for the samples, include the medium and dimensions.
- A one paragraph description of the process or techniques used to create the work samples (not required for literary artists).

### Work Sample Formats

Literary Artists: 10-15 pages of fiction, creative non-fiction, poetry, playwriting (original or adaptation), or a screenplay completed within the last three years. If your submitted work sample is an excerpt from a longer work, you may include a one-page synopsis of the work as a whole. Published work must be submitted in typed manuscript rather than published form. The sample must be formatted using a 12-point font size and one inch margins on all sides of the page.

Media Artists: One copy of a DVD with 5-10 minutes of excerpts of your work completed within the last three years. The list of work samples should include, for each excerpt, the title, length, date completed, technique, original format, genre (documentary, experimental, etc.) and the applicant's role in creating the submitted work.

Performing Artists: One copy of a DVD or CD containing 5-10 minutes of representative work completed within the last three years. Musicians should include at least three songs in their sample. CD samples should be prepared so that they can be played on a standard CD player (no mp3 discs). On the list of work samples indicate the title, names of the artist(s), date, and

location of recording. Please note: storytellers, actors, dancers and other theatrical artists are required to submit their samples on DVD.

Visual Artists: One set of digital images that feature six different samples of work (up to three views of the same work are permissible) completed within the last three years. The images should be saved in JPEG format at 72dpi, with no image wider than 1240 pixels. They should be saved on a CD-R disc with each image numbered to correspond with the work sample listing. Only the required images should be included on the CD-R. They should not be saved as part of a presentation program file (like PowerPoint).

### **Return of Work Samples**

All work samples will be discarded 60 days after the application deadline if no instructions are given for their return. To have support materials returned through the mail, you must provide a self-addressed mailer with sufficient postage. You may also pick up your material at MAC's office during regular business hours. Please make arrangements with the program director managing your application before visiting the office.

### **Application Calendar**

**June 1 or November 1, 2016** – Artist Minigrant application deadlines

**During the deadline month** – MAC staff review the applications and MAC's Minigrant Committee meets to make the funding decisions on all applications.

**July 1 or December 1, 2016** – Applicants are notified whether their application was funded or not. No information on the status of an application will be available from MAC prior to this date.