Application Form: Teaching Artist Roster

I am: ☐ *A first-time applicant* ☐ *Re-applying for the Teaching Artist Roster*

1. Applicant: _____

2. Mailing Address: _____

3. City: _____ 4. State: _____ 5. Zip: _____

6. County: _____

7. Telephone: _____ 8. E-mail: _____

9. Website (if you have one): _____

Legislative districts for your home address:

10. U.S. Congressional District #: ___ 11. MS Senate District #: ___ 12. MS House District #: ___

Find your federal and state district numbers on the Project Vote Smart website: www.votesmart.org

13. Please indicate which of the following best describes the applicant. (You may check more than one):

☐ Asian ☐ Black/African American ☐ Hispanic/Latino ☐ American Indian/Alaska Native ☐ Hawaiian/Pacific Islander ☐ White

14. Overall artistic discipline (for example: music, visual arts, literature): _____

15. Artistic specialization (for example: clay, painting, poetry, blues guitar): _____

16. Are you a certified arts specialist? ☐Yes ☐No

17. If yes, in which state(s) are you certified? _____

Teaching Artist Experience

Please choose your current level of experience ***as a Teaching Artist*** in the following categories. The experience noted below should be reflected in your artistic resume or the list of your previous work:

18. Grade Levels with whom you have worked:

Pre-K: K-2:

3-5: 6-8:

9-12: College/university:

19. Settings where you have worked:

Public School: Private School:

Arts Organization: Community Org.:

College/University:

20. Professional Development Workshops for:

K-12 Teachers:

Other Artists:

21. Special Populations with whom you have worked:

At-Risk Students:

Incarcerated Youth:

Students w/ special needs:

ESL (English as Second Language):

Seniors:

Healthcare:

Other:

Certification

I certify that the information contained in this application, including all attachments, is true and accurate.

Signature of applicant in ink **Date**

Please have your application postmarked and in the mail no later than March 3, 2014. Send it to:

Mississippi Arts Commission
501 North West Street
Suite 1101A, Woolfolk Building
Jackson, MS 39201

How to Apply for the Teaching Artist Roster

Review the guidelines for the program to make sure you are eligible. Then prepare and submit one copy of the following:

- Teaching Roster Application

- Narrative (two-page maximum) in which you describe:
  - Your work as an artist and your development as a teaching artist (What got you interested in working in education settings? How have you developed your teaching artist skills?).
  - Your experience working with students and teachers.
  - The specific services you can provide to schools, including consultations, training workshops, residencies, lectures, or coaching.
  - How your artistic discipline can be used to teach skills in different content areas of the preK-12 curriculum, such as language arts, mathematics, social studies, or science. Note the concepts that help to facilitate these connections.
  - The details of your technical requirements for your work in schools (for example, stage size or sound system needed).

- Your current artistic resume. This document should detail your work as a professional artist or arts educator (including work as a teaching artist). Please include information on arts-related education (college-level or other advanced training) as well as teaching artist training that you have received. Do not include information about your non-arts work.

  Applicants who are re-applying to the Teaching Artist Roster must include information on the teaching artist training that they attended during the past three years (required for all artists re-applying to the Teaching Artist Roster).

- Two sample lesson plans:

  1. An arts integrated lesson plan (no more than two pages in length) for a student group. The plan should clearly reveal what you want the students to know both in the arts discipline and the subject content area. Follow the format of the sample lesson plan on the Teaching Artist Roster page of the MAC website when creating your plan.

  2. A plan for a teacher's professional development workshop. It should be no longer than two pages. The workshop should model arts integration, helping teachers become familiar and more comfortable with utilizing the artist's art form in their classroom. Follow the format of the sample professional development workshop on the Teaching Artist Roster page of the MAC website when creating your plan.

- A list of your previous work in schools in the past three years, including date(s), name of school, type of activity, and age groups with which you worked. Please note if any of these past activities were funded through MAC grants.

- Teaching Artist Reference forms completed by four different teachers or administrators who are familiar with the applicant's work as a teaching artist. The reference must send in their form separately to MAC.

- Appropriate samples of the applicant's work as an artist (see the list below for details on what to submit). The samples must have been completed within the last three years.

- A list that describes the artistic work samples. These descriptions should include the titles and completion dates of each sample. Also include the medium and the approximate dimensions of each work (if appropriate for the art form).

- One CD-R computer disc containing the following:
  ◦ Your promotional image. The image should be high quality and suitable for printing in the Roster booklet.
  ◦ A document containing the required information for the Teaching Artist Handbook. This includes your contact information, a short bio, and descriptions of the workshops and other programs you offer. Follow the directions and format on the Teaching Artist Profile Form (p. 8-10) in the Teaching Artist Guidebook. This document should be saved as a Microsoft Word or text file.

Work Sample Formats

- Literary Artists: 10-15 pages of fiction, creative non-fiction, poetry, playwriting (original or adaptation), or a screenplay completed within the last three years. If your submitted work sample is an excerpt from a longer work, you may include a one-page synopsis of the work as a whole. Published work must be submitted in typed manuscript rather than published form. The sample must be formatted using a 12-point font size and one inch margins on all sides of the page.

- Media Artists: Three copies of a DVD with 5-10 minutes of excerpts of your work completed within the last three years. The list of work samples should include, for each excerpt, the title, length, date completed, technique, original format, genre (documentary, experimental, etc.) and the specific role of the applicant in creating the submitted work.

- Performing Artists: Three copies of a DVD or CD, containing 5-10 minutes of representative work completed within the last three years. Musicians should include at least three songs in their sample. On the list of work samples indicate the title, names of the artist(s), date, and location of recording. Please note: storytellers, actors, dancers and other theatrical artists are required to submit their samples on DVD.

- Visual Artists: One set of digital images that feature six different samples of work completed within the last three years. The images should be saved in JPEG format at 72dpi, with no image wider than 1600 pixels. They should be saved on a CD-R disc with each image numbered to correspond with the work sample listing. Only the required images should be included on the CD-R. They should not be saved as part of a presentation program file (like PowerPoint).

Return of Work Samples

For applicants submitting work samples through the mail, please notate on the disc case whether or not you would like it returned. Applicants who want their work samples returned by mail must send a self-addressed mailer with sufficient postage attached to it. Work samples may also be picked up July 1st through 31st at MAC's office during regular business hours. Please

make arrangements with the program director managing your application before visiting MAC's office. All work samples will be discarded after July 31st if no instructions are given for their return.

Application Calendar

February 1, 2014 – Draft application deadline

March 3, 2014 – Teaching Artist Roster application deadline

April 2014 – Applications are considered by the review panel (the specific panel date will be available by mid-March. Applicants are allowed to attend panels.)

June 2014 – MAC Board meets and makes final decisions on all applications

July 1, 2014 – Applicants are notified about the board's decision on approval

For more information about the Teaching Artist Roster, please contact Kim Whitt, Arts Education Program Director at (601) 359-6037 or kwhitt@arts.ms.gov.